

RADIO FACILITY INSPECTION PROCEDURE

This information is presented to document the proper procedure to follow for conducting and submitting radio facility inspections in the interest of speeding up the process.

1. AUTHORIZED INSPECTORS

Only *currently-appointed* Communications Staff Officers at flotilla, division, district and national level who have successfully completed the AUXCOM training course are qualified to perform radio facility inspections. AUXOP status no longer qualifies for inspections. When the inspection form is input into AUXDATA, if the inspector's member number does not match the qualification requirement the inspection will be rejected by AUXDATA and have to be returned to the member by DIRAUX. NOTE: Upon implementation of the new Telecommunications PQS structure (in early 2008) only Telecommunications Examiners will be authorized to conduct radio facility inspections.

2. SUBMITTAL OF FORMS

Facility Inspection forms are to be submitted to the DSO/CM directly for review and approval. The current form is dated 4-2007. Older versions are not accepted. If the technical data and the administrative data appear correct the form will be forwarded to DIRAUX for entry into AUXDATA and assignment of callsigns. Missing signatures or member numbers and incorrect radio equipment and frequency coverage information will cause the form to be returned to the member for correction and re-submittal. The current DSO/CM is:

John A. Olson, DSO/CM
3839 Canehill Ave
Long Beach, CA 90808-2204

3. FREQUENCIES

Incorrectly checking the frequency boxes is the most common error. Here are the rules:

- a. If the radio listed is a **marine** radio type-accepted by the FCC and is capable of operating on all marine VHF-FM channels, check **only** the "all 156-158 MHz" box. If it operates on only some marine channels, check only those.
- b. If the radio listed is an **amateur** radio, even if it has been "expanded" to cover Auxiliary and marine frequencies, check **only** the Auxiliary frequencies, not marine or aircraft frequencies. While "expanded" radios will operate on marine frequencies, they cannot be legally listed as such on the inspection form.
- c. If your radio is capable of receiving other frequencies, i.e. AM, Wide-band (commercial) FM, Single-Sideband, Aircraft, etc., do not check those boxes. Only boxes for frequencies on which you can effectively transmit should be checked.

Hopefully this information will expedite the inspection process for all of us.