

VE MATERIALS AND THEIR ACQUISITION

Properly outfitted VEs need a range of handouts and required VSC forms. Most USCG related forms and handouts are available through the Auxiliary National Supply Center and should be procured through the Flotilla FSO-MA. There are a few handout items that must be acquired from State sources (CA, AZ, or NV), and at least one handout item that must be acquired from the local Sector Headquarters.

VSC stickers are NOT included in this discussion and are discussed in the Distribution of Year VSC Stickers section.

USCG Auxiliary Supplied Items

The current Auxiliary National Supply Center catalog is available on-line at: <https://www.uscg.mil/Portals/0/OurOrganization/auxiliary/publications/misc/DCAT.pdf?ver=2017-07-02-093058-510>. The catalog includes all items that the Auxiliary National Supply Center would like to stock. It also has printable pages for the ordering forms. The FSO-VE should work with the Flotilla FSO-MA to prepare each order. If the order is to be shipped to the FSO-VE, ensure that address is included on the order form. All shipments from the National Supply Center will be via USPS.

Some desired items may not be available. The FSO-VE should check the items received versus those ordered, and report discrepancies to the FSO-MA. If an item is ~~%Back Ordered+~~the FSO-MA will have been so informed. The ~~%Back Ordered+~~item(s) must be reordered later if still needed.

The FSO-VE should try to maintain an appropriate stock of the forms and handouts contained in Table 1. Note this is a minimum list, there are many more items available from the National Supply Center, and each FSO-VE should determine which items are applicable in the area where the Flotilla does VSCs.

State Supplied Items

There may be State supplied handout items that should be available for distribution by each VE during each VSC. These items provide information about local boating rules and regulations, and mandatory State specific sticker requirements beyond the Federal Recreational Boating requirements. Each FSO-VE should find and peruse the local State recreational boating safety web site, find the order forms, and submit the necessary order. Table 2 lists some of the known State provided/required items of interest to the VE.

Additional Items

There may also be USCG Sector supplied handout items. These should be ordered from the designated Point of Contact at the local USCG Sector Headquarters. Table 3 lists these items, along with the involved Sector, and the Point of Contact.

Table 1 . USCG Auxiliary Supplied Items	
Catalog ID	Title
3003	You are in Command; Boat Responsibility
3004	IF FOUND Contact Stickers
3006	A Boater's Guide to The Federal Requirements for Recreational Boats
3020	Emergency Radio Call Procedures sticker
3022	U.S. Aids to Navigation System
3026	Help Keep America's Waterways Safe and Secure
3009	Your VHF-DSC Marine Radio
3032	How to Choose the Right Life Jacket
4064	Pollution Placard
4067	MARPOL Trash Placard
7012	Vessel Safety Check Form
7012A	Paddle Craft VSC Form

Table 2 . State Supplied Items		
Catalog ID	Title	Ordering Instructions
DBW0001	ABCs of California Boating	http://dbw.parks.ca.gov , Safety and Education, Oder Publications (Will have to establish account for first order . all free)
DBW0009	Carbon Monoxide (Brochure and Stickers)	

Table 3 . USCG Sector Supplied Items		
Sector	Title	Ordering Instructions
LA-LB	S.E.T.S Security Awareness Training	Contact Aux John Counts at Sector LA-LB, 310-521-3708