

VE COMMUNITY COMMUNICATION

To be effective all members of the VE community must communicate up and down the VE Chain of Leadership in a timely manner. Clear and timely communications, both directions, ensures:

- Senior management is aware of new issues and knowledge issues as soon as possible
- New guidance, recall information, and feed-back from above reaches every VE in a timely manner

Individual VEs must be encouraged:

- To ask questions of their FSO-VE when they are unsure of a subject, and can't find a definitive information source
- To forward unusual situations to their FSO-VE, along with the action taken

In turn

- FSO-VEs must keep their SO-VE informed
- SO-VEs must keep their ADSO-VE informed
- ADSO-VEs must keep the DSO-VE informed

Often some of the above communications will be stopped at a lower level (e.g., a previously seen circumstance that there is existing definitive guidance available to resolve). However, if in doubt, forward the information up the VE Chain of Leadership.

Communications down the VE Chain of Leadership is also vitally important. A considerable amount of new boating safety information is passed down the VE Chain of Leadership each year.

- The DSO-VE will pass information to the ADSO-VEs.
- ADSO-VEs will add any applicable Division peculiar information and pass the complete package to the SO-VEs.
- The SO-VEs will add any applicable Flotilla specific information and pass the complete package to their FSO-VEs, and in some cases to their DCDRs to ensure they are up to date . especially on safety related information.
- The FSO-VEs will add any applicable Flotilla specific information and pass the complete package to their VEs, and in some cases to their FCs to ensure they are up to date . especially on safety related information.

All members of the VE Chain of Leadership should check their emails often and forward the appropriate communications up or down the chain (as appropriate) within two days of receiving these types of emails.

Certain items will also be placed in the News+section of the DSO-VE web page.