

DATA DISPLAY

There are three frequently useful data displays that each FSO-VE will need to access:

- VE qualification status; both for an individual and for the Flotilla
- Listing of REYR VEs
- Current VSC accomplishments

The specific steps required to display each of the above data sets are described below.

Verification of VE Qualification Status

- Go to the Auxiliary Directory Search page as described in the Data Requirements and Sources section:
- On the Search page enter available information concerning last name or member number and unit in the blocks provided.
- Click on SEARCH (upper right corner of screen).
- When the resulting screen appears, verify which name is the name you are searching for, and double click on the desired name.
- The current information screen for the individual will appear:
 - Certifications are listed twice; once opposite Certifications in the top section, and again in the Certifications section part way down the screen
 - Online NTC Test information is listed further down the page and will include successful completion of the VE online test if completed during the past several years.
 - If the individual being researched does not show a VE qualification on this screen, that person is NOT a currently qualified VE, and cannot perform VSCs without the supervision of a currently qualified VE.

Obtaining a list of currently Qualified VEs in an Auxiliary Unit (e.g., a Flotilla or Division)

- Go to the Auxiliary Directory Search page as described in the Data Requirements and Sources section.
- On the search page:
 - Enter the desired unit designation; i.e., 114 (District 11 South), Division, Flotilla (e.g., 114-06-06).
 - In the Qualifications block, click on the blank line at the top (it will now be highlighted) and start to type Vessel Examiner (when the V is entered Vessel Examiner will be highlighted).
- Click on SEARCH (upper right corner of screen).
- The next screen displayed will be the list of currently qualified Vessel Examiners in the desired unit.

Obtaining a list of REYR VEs in an Auxiliary Unit

The FSO-VE may use to obtain a list of REYR VEs from AUXINFO. As previously noted, data extracted from AUXINFO may contain data migration errors. Once a list of REYR VEs is obtained, as described below, and if list accuracy questions present themselves, the FSO-VE should verify the accuracy of the list with their recording IS (i.e., FSO-IS or SO-IS as appropriate). (A list of REYR VEs may also be requested from the recording IS.)

- Go to the AUXINFO AUXDATA Cubes page as described in the Data Requirements and Sources section:
 - Click on AUXDATA Competencies
 - Click on UNIT (last entry, left column of the matrix)
 - Click on VESSEL EXAMINER (next to last entry, left column of the matrix)
 - Click on Number of Certifications drop down list (upper left corner of the matrix), and select Number of REYR
- The following steps allow the user to drill down to the Auxiliary Unit of interest,
 - Click on United States Coast Guard (top of middle matrix column of the matrix)
 - Click on PACAREA (top of third matrix column from left)
 - Click on PACAREA (top of middle matrix column)
 - Click on District 11 (top of second matrix column from left)
 - Click on 11SR . Eleventh Southern (top of third matrix column from left)
 - a. Click on Sector Los Angeles-Long Beach or Sector San Diego (as appropriate),(top of second matrix column from left)
 - b. Click on 11SR . Div nn (nn represents the Division of interest along the top line of the matrix)
 - c. Click on the Flotilla of interest (along the top line of the matrix)
 - d. The resulting screen shows the REYR VEs associated with the unit selected. (Data manipulation is further discussed in in the Data Requirements and Sources section.)

Obtaining VSCs accomplished data

There are two categories of VSC that can be obtained from AUXINFO:

- VSCs accomplished by previously currently qualified VEs, and
- Trainee VSCs accomplished by prospective-VEs and REYR VEs who are accomplishing mentored VSCs under the direct supervision of a currently qualified VE.

The procedures for obtaining either category of data are very similar, with only one changed setting. To obtain VSCs accomplished data there are two sets of steps to follow. Go to the AUXINFO AUXDATA Cubes page as described in the Data Requirements and Sources section.

- Steps to frame the data desired:
 - Click on AUXDATA Member Activities.
 - Click on VSC . (91) Vessel Safety Check (bottom entry in the left column of the matrix)

- Click on the drop down menu in the upper left corner of the data matrix; default upon opening AUXINFO to this point is Mission Hours. Click on Vessel Safety Checks Count (fourth selection from the bottom in this drop down menu).
- Select the All Years+drop down menu (6th from the left at the top), and click on the year of interest; e.g., CY 2019. Sequential selections from this drop down menu will allow data displays for quarters within a year, months within a quarter, weeks within a month, and days within a week.
- Select the All Positions+drop down menu (8th from the left), and click on the position of interest;
 - Blank . displayed data is all data, lumped together; in terms of numbers of VSCs accomplished, VSCs passed, etc., this is a useless number.
 - LEAD . displayed data is associated with qualified VEs only . this is the setting used when examining VSCs done by a unit and or done by specific qualified individual VEs.
 - NON-LEAD . displayed data is all zeros (this selection is never used when working with VSC data).
 - TRAINEE . displayed data is associated with mentored exams accomplished by trainees . this is the setting used when verifying the requisite number of mentored VSCs accomplished prior to recommending a member's certification as a qualified VR up the chain of leadership.
- Steps to display VSCs accomplished data for specific units and individual members:
 - Click on United States Coast Guard (top of middle matrix column of the matrix)
 - Click on PACAREA (top of third matrix column from left)
 - Click on PACAREA (top of middle matrix column)
 - Click on District 11 (top of second matrix column from left)
 - Click on 11SR . Eleventh Southern (top of third matrix column from left)
 - Click on Sector Los Angeles-Long Beach (top of second matrix column from left)
 - Click on 11SR . Div nn (nn represents the Division of interest along the top line of the matrix)